

PMPEI

CONTINUING EDUCATION CREDIT

PMPEI is privileged to be an approved provider of continuing education credit for several state agencies and organizations. To be recognized in this way is an acknowledgement of the quality of our courses and instructors. At this time PMPEI is approved by-

The PA Continuing Legal Education Board
The PA State Board of Landscape Architects
The Registration Board for Professional Engineers, Land Surveyors and Geologists
PA Department of Labor & Industry, UCC Division

The standards for determining the number of continuing education credits that may be given by PMPEI is set by these organizations. PMPEI facilitates the recording of continuing education credits; it doesn't grant them.

It is optional for students to request continuing education credits.

Please follow the instructions below. Your instructors will assist you.

A. If you are a

- **Registered Landscape Architect** *(Must complete entire course)*
- **Professional Engineer, Land Surveyor, and Geologist** *(May earn credits for hours attended up to maximum of 10)*
- **Uniform Construction Code Official** *(May earn credits for hours attended up to maximum of 10)*

Please self report your credits to your credentialing body. Retain copies of your course completion certificate and any course promotion for your records.

B. If you are an Attorney-

complete **FORM B** to request Continuing Legal Education credits.
(credit earned for each hour attended, up to 9 credits)

Form B

REGISTRATION CONFIRMATION – PA CLE CREDIT REQUEST

To receive PA CLE Credit for this program, return this form to the course sponsor upon departure.
(Do not file this form with PA CLE)

Program Information:

Sponsor:

Pennsylvania Municipal Planning
Education Institute

Course Title:

Course in

Date(s): _____

Location: _____

CLE Credits:

The Pennsylvania Municipal Planning
Education Institute

is an Accredited Provider of CLE in Pennsylvania.
This program has been approved for a total of:

9 credit hours based on a sixty minute hour.

Of this total:

9 credit hours are substantive.

0 credit hours are designated as ethics.

Number of Credits Requested:

Lawyer Information:

Name: _____

PA ID#: _____

Course Evaluation:

Please check one for each category:

Overall Quality:

Excellent _____
Exceeded expectations _____
Met expectations _____
Needs improvement _____
Failed to meet expectations _____

Written Materials:

Excellent _____
Exceeded expectations _____
Met expectations _____
Needs improvement _____
Failed to meet expectations _____

Instructors:

Excellent _____
Exceeded expectations _____
Met expectations _____
Needs improvement _____
Failed to meet expectations _____

Facility:

Excellent _____
Exceeded expectations _____
Met expectations _____
Needs improvement _____
Failed to meet expectations _____

Reminders:

Introductory remarks, keynote addresses, business meetings, breaks and receptions are not included in the computation of PA CLE credit.

CLE rules and regulations may vary from state to state. You may wish to check with your state regulator to confirm accreditation and credit hours.

Lawyer Information:

Attorney Signature: _____

Late arrival ☐ _____ time in Early departure ☐ _____ time out

FORM B

REGISTRATION CONFIRMATION – PA CLE CREDIT REQUEST

This is the official form of the PA Continuing Legal Education Board. On this form is noted the name of the course provider and the maximum number of credits approved by PACLE for this course. All of the total 9 credits are “substantive;” none are approved as ethics credits. An attorney may earn from 1 to 9 credits depending upon the actual number of class hours attended.

Please complete the form with your name and ID number information, and sign the form at the bottom. The four required Course Evaluation questions must be filled out.

The completed form, along with a check for \$90 *payable to PMPEI*, should be mailed to the address below.* The fee is \$90 regardless of the number of credits requested; it is not pro rated.

Once your application and check are received PMPEI will enter the data in the PACLE website. It takes between 14-21 days from the time your application is received until the credits are posted by PACLE.

Send your CLE credit request form and check to:

MR. JOSHUA EHRLMAN
PSAB
2941 North Front Street
Harrisburg, PA 17110

***NOTE:** Do not give application forms or checks to course instructors. This will delay the processing of your credits.